



MADHUSUDAN INSTITUTE OF CO-OPERATIVE MANAGEMENT
BHUBANESWAR -751 012
General Information for the Applicants

Lecturer on Contract Basis in Cooperative Management

Organization	Madhusudan Institute of Cooperative Management, Bhubaneswar, Odisha
Educational Qualification	a) Essential - Regular Full time Post Graduation with Minimum 55% in Master's in Business Administration / Agriculture/ Law/ Economics/ Commerce/ Cooperation b) Desirable - Ph.D, Computer Literacy, PGDBA/ DCBM
Duration	11 months, likely to be extended depending upon the performance of the candidate and need of the organisation.
Number of Position	1 (One)

Key Responsibilities:

- Sourcing Organizing & Coordinating Cooperative Training Programmes both at the Institute and Other Location.
- Visiting Cooperative Organization, Cooperative Federations and understanding the requirement of training to the respective organisations and conducting Training Need Analysis (TNA).
- Preparing & delivering lectures in MBA, other professional courses and training program run by the Institute.
- Developing curricula and course material that can be used across a number of platforms for educational and training programmes related to cooperative management.
- Assisting in various Examination conducted by the institute.
- Collaborating with Academic Institution and other academicians to improve teaching methods and expand knowledge base for the greater interest of the organisation.
- Take up any other assignment project, research and consultancy as and when required by the institute.

Required Skills and Abilities:

- Strong analytical skills, logical abilities to breakdown problems and find solutions
- Strong verbal and non-verbal communication skills in English, Odia, Hindi
- Ability to compose, develop and translate reading materials into vernacular language.

Remuneration: Rs. 35000/- to Rs 40000/- (Consolidated) / as per norms of NCCT, New Delhi.

Age: Not exceeding 65 years for Officers retired from NCCT/ NABARD/ Cooperative Banks/ Cooperative Training Institute/Cooperation Department/ / Allied Departments / Institutions. For freshers, age not exceeding 35 years with full time working / teaching/ research/ training experience of at least one year is required.

The last date for application:

The candidates have to fill up the attached application form with self attested photocopies of mark sheets, certificates, work experience and with other required documents and send by Registered Post/Speed Post within 15 days of publication of this advertisement, to the following address.

The Director

Madhusudan Institute of Cooperative Management

Unit-8, Bhubaneswar

Pin- 751012

Director

Application for the post of Lecturer (Cooperative Management)

Bio-data

Photo

1.	Full Name	:	
2.	Date of Birth	:	
3.	Sex : M/F	:	
4.	Category : SC/ST/NT/OBC/Minority/General	:	
5.	Marital Status (Y/N)	:	
6.	Nationality	:	
7.	Physically Handicap (Y/N)	:	
8.	Name of the Father and Mother	:	
9.	Address of Correspondence (including phone No.)	:	
10.	E-mail Address	:	
11.	Academic Record	:	
a)	GATE/CSIR/UGC National Exam Qualification details with % marks/Rank, year of qualifying, etc. (if Available)		
b)	Educational Qualifications :		

Examination with Specialization	Name of School, College, University/Institute, with city and state	Year of Passing	Subjects	Percentage of marks/GPA obtained	Distinction/ Division
PhD					
PG					
UG					
XII					
10th					

12. Brief details of the assignment carried out (if any) with duration, place of work, area worked on, mentor/guide's name, description of the work (in not more than 5 sentences), and publication details :

13. Working experience (if any) :

14. Whether currently employed :

Declaration : I hereby declare that, I have carefully read and understood the instructions and particulars on this application and that all entries in this form as well as in the attached sheets are true to the best of my knowledge and belief.

Date :

Signature

Place :